

# COMMISSIONERS' COURT MEETING

July 20, 2020

BE IT REMEMBERED That the Commissioners' Court of Comanche County, Texas met in a Regular Meeting on the 20th day of July, 2020 with the following members present: Judge Stephanie L. Davis, Presiding; Gary "Corky" Underwood, Commissioner Precinct #1, Russell Gillette, Commissioner Precinct #2; Sherman Sides, Commissioner Precinct #3 Jimmy Dale Johnson, Commissioner Precinct #4 was present remotely.

Judge Stephanie L. Davis opened the meeting at 9:13 a.m.

Commissioner Underwood gave the invocation.

Commissioner Sides made the motion to approve the Minutes of the July 13, 2020 Commissioners' Court Meeting as presented. Commissioner Gillette seconds the motion. All approved. Motion carried.

No public comments.

Judge Davis is encouraging everyone to complete their 2020 Census. Comanche County is below the state average for completion of the responses from residents of Comanche County. It is important to count everyone. This information determines what benefits Comanche County and Comanche County residents may be eligible for. Some rural areas may not have received the census form. Census information will be available at the local food banks and information will be mailed with your water bill. The census can be completed on line or by phone. The telephone number to complete the census by phone is 844-330-2020. The website to complete the form online is "my2020census.gov".

Commissioner Johnson and Gillette made the motion and second to retain the Texas Department of Motor Vehicle County Road and Bridge Fee effective January 1, 2021 at the current rate of \$10. Fees collected will be credited to the Comanche County Road and Bridge Fund. All approved. Motion carried.

Judge Davis reported Comanche County is eligible to receive a surplus distribution from 2019 fiscal year in the amount of \$104,222 from the Texas Association of Counties Health and Employee Benefits Pool. At the end of each fiscal year a review of financial results, estimated Pool expenses for the coming year and a determination whether there is a surplus of revenue over claims, fixed expenses and needed reserves.

Judge Davis made the motion to acknowledge the acceptance of \$104,222 from the TAC Health and Employee Benefit Pool as a surplus distribution to Comanche County. Commissioner Sides made the second to the motion. All approved. Motion carried.

Commissioners Underwood and Sides made the motion and second to certify the Comanche County 2019 county maintained road mileage of 744 miles to be submitted to the Texas Department of Motor Vehicle for disbursement of the title and registration fees and to the State Comptroller's Office for disbursement of the Lateral Road and Bridge funds. All approved. Motion carried.

Commissioners Gillette and Johnson made the motion and second to appoint Danny Howard Armstrong to the Board of Trustees of the Central Texas Mental Health Mental Retardation Center dba Center For Life Resources for a two year term. All approved. Motion carried. Danny Armstrong has served on the Board of Trustees since 1985 and his knowledge of the Center's mission is invaluable stated Don White, C.E.O.

Work is ongoing on the Master Plan for the Courthouse and Old Cora. A representative from Komatsu Architecture will be in Commissioner's Court August 3, 2020 to discuss a draft of the proposed Master Plan.

There is no update for the Texas A & M University Community Planning Project.

The County Annex at 215 N. Houston Street and 211 S. Austin were not discussed.

The Corona Virus Relief Fund Grant was discussed. Notification has not been received on reporting of when or how expenses are submitted.

No changes have been made to the Administrative COVID-19 leave policy. Each elected official may grant employee leave due to COVID-19 without Commissioner Court Approval.

No change is made to the policy as formulated by the Local Health Authorities for the return to work after a positive Covid-19 test. "Employees that test positive for Covid-19 may return to work 14 days after the date tested, if they are symptom free and fever free for 72 hours prior to the 14<sup>th</sup> day. If they continue to have symptoms or fever at or after 14 days, they must be symptom free and fever free for 72 hours before returning to work."

The Courthouse remains open, entrance to the Courthouse is permitted thru the north door and everyone is encouraged to sign-in. Online or mail submissions for the Tax Assessor's Office is encouraged. Your payments may also be deposited in the drop box outside of the Tax Office door. Other county offices will meet you at the office door to conduct your business. Everyone is encouraged to wear a face covering and maintain social distancing.

All entities in the county are in regular meetings to receive updates on COVID-19. Current Comanche County Covid-19 updates are available on Judge Davis's Face book page. Currently 2098 Covid-19 test has been administered, there have been 187 positive results, 66 have been cleared, 55 have pending results, and currently there are 119 positive cases.

The Burn Ban remains in effect.

Commissioners Underwood and Sides made the motion and second to approve payment of Invoice #12693 from Trinity Tek, Inc for the District Clerk's Office to purchase 3 HP Notebooks, 3 HP P2055dn printers and 3 Sonicwall licenses for the price of \$3,627. All approved. Motion carried.

Commissioner Johnson and Gillette made the motion and second to approve the payment of Invoice #12684 from Trinity Tek, Inc. in the amount of \$190 for the District Clerk's Office to pay for IT services. All approved. Motion carried.

Commissioners Sides and Underwood made the motion and second to approve payment of Invoice #12694 from Trinity Tek, Inc for the purchase of 1 HP Notebook Computer and 1 Sonicwall Global VPN Client license for the County Treasurer's Office. All approved. Motion carried.

A Budget Workshop for the General Fund was held.

There being no further business to come before the Court, Court was adjourned this the 20th day of July, 2020 with a motion by Commissioner Johnson and a second by Commissioner Underwood. All approved. Motion carried.

The foregoing minutes approved by the Comanche County Commissioners' Court on the 27th day of July, 2020.

*Stephanie L. Davis*

Stephanie L. Davis, County Judge



*Ruby Lesley*

Ruby Lesley, County Clerk